

# **RULES GOVERNING THE GEOINFORMATION FORUM EXHIBITION**

Secretariat, Geoinformation Forum Exhibition

## **THE BASIC POLICY OF THE GEOINFORMATION FORUM EXHIBITION**

The objectives of the Geoinformation Forum Exhibition (hereinafter referred to as “the Exhibition”) are to promote the advancement and dissemination of surveying and related technologies, as well as to contribute to the development of survey-related enterprises and the industry.

To achieve these objectives, survey-related industry organizations have got together to sponsor the Exhibition, with supports from the relevant government departments and agencies.

In order to fulfill the above objectives, Exhibitors of the Exhibition shall display survey and related products, and also display and distribute information materials on survey and related technologies.

The Exhibitors shall adhere to the Japanese laws and regulations related to the Exhibition, and to the Rules of the Exhibition.

For the purpose of carrying out the Exhibition normally and smoothly, the Organizers have established the Rules Governing Geoinformation Forum Exhibition (hereinafter referred to as the “Rules of the Exhibition”).

## **1. QUALIFICATIONS OF EXHIBITORS**

The Exhibitors shall be those enterprises which display survey and related products, and also display and distribute information materials on survey and related technologies in order to promote the development and dissemination of technologies among those engineers in survey and related fields.

## **2. APPLICATION AND APPROVAL OF PARTICIPATION**

(1) Any party who wishes to take part in the Exhibition shall, after agreeing to the Rules of the Exhibition, submit an application to the Organizers.

(2) The Organizers shall examine the contents of the application and issue to those applicants whose exhibits are in accordance with the objectives of the Exhibition, a “notification of the confirmation of participation in the Exhibition,” and an “invoice covering the exhibition booth fees”.

### **3. EXHIBITS**

(1) The only types of exhibits permitted are the ones designated by the Organizers, including: display equipment and devices, products for display, distribution materials (PR and advertising materials, product samples, catalogues, as well as output of production demonstration.)

(2) The Organizers may refuse display of any objects that are deemed not to fit the objectives of the Exhibition.

(3) The Organizers may ask the Exhibitors to submit in advance details of any materials to be distributed in the exhibition hall during the Exhibition.

(4) The Organizers may refuse distribution of any materials that are deemed not to fit the objectives of the Exhibition.

### **4. PAYMENT OF EXHIBITION FEES**

(1) The Exhibitor shall remit the exhibition booth fees by the date specified in the “notification of the confirmation of participation in the Exhibition”. The Exhibitor shall bear all remittance and handling charges.

(2) In the event that the receipt of booth fees is not confirmed by the due date, the Organizers may cancel the booth space of the Exhibitor.

(3) The exhibition contract becomes effective on the date that the booth fees are received by the Organizers.

(4) As soon as all booth spaces are occupied, the acceptance of applications will be closed.

### **5. CHANGE OR CANCELLATION OF PARTICIPATION**

(1) In the event that there is any significant change in booth space or items for display due to reasons on the part of the Exhibitor, such change must be requested in writing for approval by the Organizers.

(2) In the event that any damage is caused to the Organizers due to change in participation by the Exhibitor, the Organizers shall ask the Exhibitor to reimburse any expenses incurred by such change.

(3) Once participation is confirmed, the Organizers shall not return exhibition fees to the

Exhibitor in case the participation is cancelled for their own reasons.

## **6. BOOTH ASSIGNMENT**

Booth assignment shall be determined at the Preparatory Meeting of the Exhibitors.

## **7. DISPLAY AND DECORATIONS**

(1) For the benefits of the unification and harmony of the overall exhibition, the Organizers shall design, plan and implement all the works related to the composition and basic design of the exhibition hall, as well as the layout and basic decorations of the booths ( including facilities and fixtures).

(2) Any decorations of the Exhibitor's own must be notified in advance by filing a decoration work request. The request must be submitted by a predetermined date for approval by the Organizers.

## **8. USAGE OF THE BOOTHS**

(1) The distribution of printed materials must be done within the booth space of the Exhibitor.

(2) Any sale of display items and other items during the period of Exhibition is prohibited unless approved by the Organizers.

## **9. FIRE AND SAFETY REGULATIONS**

Smoking is strictly prohibited in the exhibition hall. The Exhibitors must adhere to all the fire and safety laws and regulations applicable to the exhibition hall.

## **10. WARRANTY BY EXHIBITOR**

(1) The Exhibitor shall warrant to the Organizers that all the items displayed are not restricted for import by the relevant Japanese laws and regulations.

(2) The Exhibitor shall warrant to the Organizers that none of the display items infringe on intellectual property rights (including trademark rights, design rights, patent rights, and utility model rights) of any third party.

(3) The display items of the Exhibitor shall not conflict with intellectual property rights of any third party.

## **11. OBLIGATION OF EXHIBITOR**

In the event that there is any claim that the act of exhibition by the Exhibitor infringes on or possibly conflicts with the intellectual property rights of a third party, the Exhibitor is obliged to immediately dissolve such claim with the third party at its own responsibility,

so that the normal and smooth operation of the Exhibition will not be prevented.

## **12. MANAGEMENT OF EXHIBITS AND IMMUNITY**

- (1) The Organizers shall look after the management and security of the exhibition hall.
- (2) Each Exhibitor will be responsible for the management of its own exhibits in the exhibition hall.
- (3) The Organizers shall not be liable for any loss of or damage to exhibits due to reasons beyond their control such as a natural disaster, or due to any incidents occurred in the exhibition hall including theft and fire.
- (4) The Exhibitors are requested to protect their exhibits against any accident by buying an insurance.

## **13. DISSOLUTION OF EXHIBITION CONTRACT**

- (1) In the event that the Organizers consider there is a violation of the Rules of the Exhibition by any Exhibitor, the Organizers shall dissolve the exhibition contract unilaterally at any time.
- (2) The Exhibitor whose exhibition contract is dissolved shall remove their exhibits from the exhibition hall immediately. The Organizers shall remove the exhibits if not done so by the Exhibitor, and then invoice the Exhibitor for any expenses incurred for such removal.

## **14. CANCELLATION OF EXHIBITION**

- (1) The Organizers may cancel or change the schedule of the Exhibition due to a natural disaster or other reasons beyond its control.
- (2) In such event, the Organizers shall not compensate for any loss or damage the Exhibitor may incur. In case the Organizers cancelled the Exhibition in advance, the Organizers may return to the Exhibitor the whole or part of the exhibition booth fees which are already paid by the Exhibitor.

## **15. SECRETARIAT**

The Organizers shall establish a Secretariat to execute the operation of the Exhibition.

## **16. CHANGE OF RULES**

The Organizers are entitled to change the Rules of the Exhibition under unavoidable circumstances.

## **17. MATTERS NOT DEFINED IN THE RULES**

In case any matter which is not stipulated in the Rules of the Exhibition arises, the Organizers are entitled to establish new rules as necessary.

**SUPPLEMENTARY RULE**

These Rules shall be applied starting from November 1, 2006